

**To:** Finance and Resources Committee

**From:** Chief Constable and Treasurer

**Date:** 22<sup>nd</sup> February 2010

## **CAPITAL PROGRAMME 2009/10 – MONITORING REPORT**

### **1. Purpose**

- 1.1 To provide the Committee with a financial overview of the Capital Programme for the 9 months ending 31<sup>st</sup> December 2009 and a scheme by scheme report on progress highlighting variances from agreed budgets (Appendix 1) or any significant risks to achieving the stated objectives (Appendix 2).

### **2. Context**

- 2.1 The Capital Programme comprises a range of projects covering maintenance and development of the force information infrastructure and specific technology development/change projects, estates projects and the vehicle replacement programme.
- 2.2 Budgeted Capital Payments for 2009/10 comprise payments approved as part of the Capital Programme and schemes brought forward from 2008/09 as approved by Finance and Resources Committee on 25<sup>th</sup> June 2009.
- 2.3 A scheme by scheme summary of spend and commitments against budget are set out at Appendix 1, together with predicted carry forward requirements and an indicative forecast of outturn. Appendix 2 is the project highlights report and Appendix 3 is a 'Gantt' chart which indicates the current predicted delivery date for each scheme and explanations for any slippage.

### **3. Financial Overview**

- 3.1 A summary of spend against the 2009/10 Capital Programme for the 9 months ended 31<sup>st</sup> December 2009 is shown at Table 1 below:

**Table 1. Summary of Capital Expenditure and Financing at 31<sup>st</sup> December 2009**

| All figures £'000                       | Brought Forward from 2008/09 | 2009/10 Capital Programme | Previously Authorised Additions, Deletions and Virements | Proposed Additions, Deletions and Virements | 2009/10 Capital Programme | Actual & Committed YTD | %            | Expected outturn | Expected outturn % of programme |
|---|------------------------------|---------------------------|--|---|---------------------------|------------------------|--------------|------------------|---------------------------------|
| <b>Capital Payments:-</b>               |                              |                           |  |   |                           |                        |              |                  |                                 |
| Land and Buildings                      | 3,614                        | 3,445                     | 2,730  |   | <b>9,789</b>              | 7,904                  | 80.7%        | 8,923            | 91.2%                           |
| IS/IT & Comms Operations Support        | 1,008                        | 2,948                     | -428   | 260   | <b>3,788</b>              | 3,122                  | 82.4%        | 3,619            | 95.5%                           |
| IS/IT & Comms Support Services          | 208                          | 635                       | -70  |   | <b>773</b>                | 578                    | 74.8%        | 793              | 102.6%                          |
| Vehicles                                | -                            | 1,500                     | -100   |   | <b>1,400</b>              | 1,282                  | 91.6%        | 1,310            | 93.6%                           |
| Capital Staffing                        | -                            | 200                       |  |   | <b>200</b>                | 200                    | 100.0%       | 200              | 100.0%                          |
| Contingency Budget                      | -                            | -                         | 193  | -193  | -                         | -                      | -            | -                | -                               |
| <b>TOTAL</b>                            | <b>4,830</b>                 | <b>8,728</b>              | <b>2,325</b>   | <b>67</b>                                   | <b>15,950</b>             | <b>13,086</b>          | <b>82.0%</b> | <b>14,845</b>    | <b>93.1%</b>                    |
| <b>Capital Financing:-</b>              |                              |                           |  |   |                           |                        |              |                  |                                 |
| Capital Grants                          |                              | 1,583                     |  |   | <b>1,583</b>              | 1,189                  | 75.1%        |                  |                                 |
| Revenue Contributions to Capital Outlay |                              |                           |  |   | -                         |                        |              |                  |                                 |
| Capital Receipts / Reserves             |                              | 394                       | 1,175  |   | <b>1,569</b>              | 258                    | 16.4%        |                  |                                 |
| Other Sources of Funding                |                              |                           |  |   | -                         | *                      |              |                  |                                 |
| Use of Reserves                         |                              |                           | 700  |   | <b>700</b>                | *                      |              |                  |                                 |
| Borrowing                               | 4,830                        | 6,751                     | 450  | 67  | <b>12,098</b>             | *                      |              |                  |                                 |
| <b>TOTAL</b>                            | <b>4,830</b>                 | <b>8,728</b>              | <b>2,325</b>   | <b>67</b>                                   | <b>15,950</b>             | <b>1,447</b>           |              |                  |                                 |

\*year end adjustments

Note: figures may not cast due to roundings

### 3.2 Capital Payments

3.2.1 Some 82.0% of the 2009/10 Capital Programme has been committed at the end of December (November 68.1%), with an expected outturn of 93.1%. Principal spends in the year to date have been in respect of a number of significant buildings projects including: Cambourne Police Station (£1.3m), Copse Court refurbishment (£1.4m), HQ remodelling (£1.2m) and planned major repairs (£1.2m). In addition, actual and committed expenditure had reached £1.7m on the Microsoft Migration project, £1.7m on the purchase of Monks Wood and £1.1m on vehicle replacements at the period end.

3.2.2 Capital Staffing – capital staffing costs of £200k have been recorded as commitments against the capital staffing budget line (see Table 1 above). A year end exercise will be required to match both budget and committed costs against individual projects.

3.2.3 'Actual & Committed YTD' represents invoices paid plus outstanding purchase orders.

### 3.3 Capital Financing

3.3.1 Capital resources received to date include grants from Central Government (£1.2m) and receipts from the sale of vehicles of £0.3m which have been added to receipts brought forward of £2.3m.

### 3.4 Carry Forwards

3.4.1 At this stage, carry forwards are estimated to be £1.3m or around 8% of budgeted capital payments. See Appendix 1.

#### **4. Matters to Note**

- 4.1 A review has identified £308k of revenue expenditure incorrectly coded to the Microsoft Migration project (CP09/05), reducing the spend figure when compared with prior months. However, this correction does not affect the anticipated outturn, which remains unchanged at £1.7m.
- 4.2 The SARC project (CP08/28) is overspent by £80k at the end of December (Appendix 1). However, following a bid to the Home Office, £75k of additional funding is anticipated.
- 4.3 Three virements and an addition to the programme are proposed, as set out below:
- 4.3.1 The two areas of work for the Network Core Upgrade (CP08/27) and Edge Switching for Remote Service (CP09/02) projects have been found to be very much conjoined. For ease of monitoring, it is proposed that the budgets for these projects be combined, requiring a virement of £65k from the Edge Switching for Remote Service project to the Network Core Upgrade project. This will give the Network Core Upgrade project a total budget of £345k (expected outturn £345k), and the Edge Switching for Remote Service project will be deleted;
- 4.3.2 The Asset Tracking Service Management Tool project (CP08/13) was approved for deletion by Capital Panel on 15<sup>th</sup> September 2009, and the £90k budget subsequently removed. However, some work is now needed to ensure compatibility with new systems, at a cost of £30k, to be met by a proposed virement of £30k from the contingency budget previously identified as not being required for other projects; and
- 4.3.3 The Identity Access Management project (CP09/04) requires an additional £230k budget in this financial year in order to purchase encryption devices. Without these devices the Force is unable to achieve compliance with new NPIA specifications for protecting the transmission of Restricted and Confidential information, denying Cambridgeshire Constabulary access to the Police National Database as a consequence. It is proposed to fund this requirement from the balance of the contingency budget (£163k), with the remainder (£67k) from slippage in the programme. (Note: The additional capital financing revenue costs are more than offset by the savings arising from slippage in the programme (£1.3m)).

#### **5. Recommendations**

- 5.1 The Committee is asked to:
- a) note the report, and
  - b) approve the capital addition and virements set out at para. 4.3 above.

## BIBLIOGRAPHY

| Source Document (s)  | Contact Officer  | Location  |
|--|--|---|
| Finance and Resources Agenda<br>25 <sup>th</sup> June 2009<br><br>Capital Panel Agenda<br>15 <sup>th</sup> September 2009<br><br>Police Authority Agenda<br>13 <sup>th</sup> February 2009   | Niki Howard<br>Director of Resources<br>T. (01480) 422705<br><br><a href="mailto:niki.howard@cambs.pnn.police.uk">E. niki.howard@cambs.pnn.police.uk</a><br><br>John Hummersone<br>Treasurer<br>T. (01638) 667090<br>E. <a href="mailto:john@hummersoneconsulting.co.uk">john@hummersoneconsulting.co.uk</a> | Cambridgeshire Police Headquarters,<br>Hinchingsbrooke Park,<br>Huntingdon,<br>Cambridgeshire<br>PE29 6NP |
| <p>Originating Officer Niki Howard, Director of Resources</p> <p>Is it considered that this report contains 'exempt information' and should be considered in private? NO</p> <p>If the answer is "YES", please state the nature of the exempt information <b><u>and the relevant clause(s)</u></b> in Part 1 of Revised Schedule 12A to the Local Government Act 1972</p> <p>.....</p> <p>The attached report has been cleared with the undermentioned officers: (delete as appropriate)</p> <p><del>Chief Executive</del>/Chief Constable/Treasurer</p> <p>Others .....</p> <p>Submitted on 5<sup>th</sup> February 2010.....</p> <p>A report will not be sent to the Authority unless this box has been satisfactorily completed and all necessary consultation carried out - the responsibility for which rests with the originator (except for consultation with the Chairman and this will be undertaken by the Chief Executive).</p> |  |   |

Appendix 1

|   |            | Budget       | Revised      | Proposed   | Total        | Actual       | Commitments  | Committed    | Expected     | Predicted     | Estimated   |
|---|------------|--------------|--------------|------------|--------------|--------------|--------------|--------------|--------------|---------------|-------------|
| Project   |            | C/fwd        | Budget*      | Budget     | Budget       | YTD          | YTD          | YTD          | Outturn      | Carry Forward | Under/Over- |
| Title   | Project No | £'000        | £'000        | £'000      | £'000        | £'000        | £'000        | £'000        | £'000        | Requirement   | spend       |
|   |            |              |              |            |              |              |              |              |              | £'000         | £'000       |
| <b>Land &amp; Buildings</b>                           |            |              |              |            |              |              |              |              |              |               |             |
| Cambourne Police Station                              | CP05/04    | 466          | 850          | 0          | 1,316        | 426          | 884          | 1,309        | 1,385        | 0             | 69          |
| Thorpe Wood Residential Block Alterations             | CP07/23    | 0            | 225          | 0          | 225          | 10           | 14           | 24           | 100          | 125           | 0           |
| Estates Strategic Plan                                | CP07/30    | 96           | 0            | 0          | 96           | 87           | 9            | 96           | 96           | 0             | 0           |
| Parkside Replacement                                  | CP07/51    | 22           | 900          | 0          | 922          | 22           | 19           | 41           | 150          | 700           | (72)        |
| Custody Interim Upgrades                              | CP08/01    | 179          | 75           | 0          | 254          | 268          | 11           | 279          | 279          | 0             | 25          |
| Major Repairs Planned                                 | CP08/02    | 349          | 1,300        | 0          | 1,649        | 955          | 276          | 1,231        | 1,379        | 137           | (133)       |
| Stock Management System                               | CP08/03    | 30           | 0            | 0          | 30           | 0            | 0            | 0            | 0            | 30            | 0           |
| Copse Court Refurbishment                             | CP08/25    | 731          | 400          | 0          | 1,131        | 1,334        | 53           | 1,387        | 1,694        | 0             | 563         |
| Chord Park Refurbishment                              | CP08/26    | 16           | 400          | 0          | 416          | 40           | 0            | 40           | 90           | 110           | (216)       |
| Custody - March & St Neots                            | CP08/32    | 752          | 0            | 0          | 752          | 564          | 38           | 602          | 638          | 12            | (102)       |
| HQ Remodelling  | CP08/33    | 973          | 100          | 0          | 1,073        | 1,126        | 70           | 1,196        | 1,187        | 0             | 114         |
| Monks Wood  | CP09/14    | 0            | 1,675        | 0          | 1,675        | 1,668        | 30           | 1,698        | 1,675        | 0             | 0           |
| Electrical works - Force Control Room                 | CP09/15    | 0            | 250          | 0          | 250          | 0            | 0            | 0            | 250          | 0             | 0           |
| <b>Land &amp; Buildings Total</b>                     |            | <b>3,614</b> | <b>6,175</b> | <b>0</b>   | <b>9,789</b> | <b>6,499</b> | <b>1,404</b> | <b>7,904</b> | <b>8,923</b> | <b>1,114</b>  | <b>248</b>  |
| <b>IS / IT &amp; Communications</b>                   |            |              |              |            |              |              |              |              |              |               |             |
| <b>Operation Support</b>                              |            |              |              |            |              |              |              |              |              |               |             |
| NSPIS Case & Custody - Digital Image                  | CP05/13    | 91           | 0            | 0          | 91           | 54           | 33           | 87           | 54           | 37            | 0           |
| DMS & New NSPIS HR System (Origin)                    | CP07/08    | 360          | 0            | 0          | 360          | 82           | 112          | 194          | 152          | 208           | 0           |
| Fleet - Vehicle Key Management System                 | CP07/09    | 0            | 0            | 0          | 0            | 14           | 0            | 14           | 14           | 0             | 14          |
| Scenes of Crime (SOCRATES) - Upgrade                  | CP07/27**  | 33           | -33          | 0          | 0            | 0            | 0            | 0            | 0            | 0             | 0           |
| Information Management & Operational Data Store (ODS) | CP08/04    | 370          | 0            | 0          | 370          | 53           | 0            | 53           | 260          | 110           | 0           |
| Hard Drive Upgrade - Covert Digital Recording System  | CP08/07    | 0            | 50           | 0          | 50           | 0            | 50           | 50           | 50           | 0             | 0           |
| Audio Recording System                                | CP08/08    | 150          | 0            | 0          | 150          | 33           | 115          | 148          | 163          | 0             | 13          |
| Hardware Refresh Phase II                             | CP08/12**  | 0            | 0            | 0          | 0            | 0            | 0            | 0            | 0            | 0             | 0           |
| Asset Tracking Service Management Tool                | CP08/13**  | 0            | 0            | 30         | 30           | 7            | 5            | 12           | 30           | 0             | 0           |
| WAN Circuit Upgrades                                  | CP08/14    | 4            | 0            | 0          | 4            | 0            | 13           | 13           | 13           | 0             | 9           |
| Network - Core Upgrade                                | CP08/27    | 0            | 280          | 65         | 345          | 345          | 0            | 345          | 345          | 0             | 0           |
| Special Branch Hardware                               | CP09/01    | 0            | 20           | 0          | 20           | 0            | 0            | 0            | 20           | 0             | 0           |
| Edge Switching for Remote Service                     | CP09/02    | 0            | 65           | -65        | 0            | 0            | 0            | 0            | 0            | 0             | 0           |
| RRD System (Retention, Review, Disposal)              | CP09/03    | 0            | 100          | 0          | 100          | 0            | 0            | 0            | 50           | 50            | 0           |
| Identity Access Management, incl. NABIS               | CP09/04    | 0            | 230          | 230        | 460          | 197          | 40           | 237          | 460          | 0             | 0           |
| Microsoft Migration                                   | CP09/05    | 0            | 1,500        | 0          | 1,500        | 1,503        | 167          | 1,670        | 1,700        | (200)         | 0           |
| Rolling Lifecycle - Server Replacement                | CP09/07    | 0            | 40           | 0          | 40           | 21           | 10           | 30           | 40           | 0             | 0           |
| Rolling Replacement - Desktop Hardware and Laptops    | CP09/08    | 0            | 268          | 0          | 268          | 268          | 0            | 268          | 268          | 0             | 0           |
| <b>Operation Support Total</b>                        |            | <b>1,008</b> | <b>2,520</b> | <b>260</b> | <b>3,788</b> | <b>2,577</b> | <b>545</b>   | <b>3,122</b> | <b>3,619</b> | <b>205</b>    | <b>36</b>   |

**Appendix 1**

|  |            | Budget | Revised |       | Total  | Actual | Commitments | Committed |          | Predicted     | Estimated   |
|--|------------|--------|---------|-------|--------|--------|-------------|-----------|----------|---------------|-------------|
| Project  |            | C/fwd  | Budget* |       | Budget | YTD    | YTD         | & Spent   | Expected | Carry Forward | Under/Over- |
| Title  | Project No | £'000  | £'000   |       | £'000  | £'000  | £'000       | YTD       | Outturn  | Requirement   | spend       |
|  |            |        |         |       |        |        |             | £'000     | £'000    | £'000         | £'000       |
| <b>Support Services</b>  |            |        |         |       |        |        |             |           |          |               |             |
| H/ware, S/ware & Consultancy - Citizen Focus Experience                                  | CP07/20    | 0      | 160     | 0     | 160    | 68     | 36          | 104       | 141      | 19            | 0           |
| Photographic Equipment Modernisation   | CP07/26    | 0      | 0       | 0     | 0      | 9      | 0           | 9         | 9        | 0             | 9           |
| Charter to Web Based Platform  | CP08/21    | 50     | 50      | 0     | 100    | 0      | 0           | 0         | 100      | 0             | 0           |
| SARC - Provision of Centre with Partners   | CP08/28    | 80     | 0       | 0     | 80     | 82     | 77          | 160       | 160      | 0             | 80          |
| NABIS (National Ballistics Intelligence System)  | CP08/30    | 46     | 0       | 0     | 46     | 5      | 0           | 5         | 16       | 0             | (30)        |
| APLS (Automatic Person Location System)  | CP08/31    | 32     | 255     | 0     | 287    | 100    | 167         | 267       | 267      | 0             | (20)        |
| Kidnap and Extortion Home Office System  | CP09/09    | 0      | 60      | 0     | 60     | 0      | 33          | 33        | 60       | 0             | 0           |
| Vetting Case Management (Collaboration)  | CP09/10    | 0      | 40      | 0     | 40     | 0      | 0           | 0         | 40       | 0             | 0           |
| <b>Support Services Total</b>  |            | 208    | 565     | 0     | 773    | 264    | 314         | 578       | 793      | 19            | 39          |
| <b>Total IS / IT</b>   |            | 1,216  | 3,085   | 260   | 4,561  | 2,841  | 859         | 3,700     | 4,412    | 224           | 75          |
| <b>Fleet</b>   |            |        |         |       |        |        |             |           |          |               |             |
| New Vehicle Equipment  | CP09/11    | 0      | 300     | 0     | 300    | 192    | 2           | 194       | 210      | 0             | (90)        |
| Vehicle Replacement Programme  | CP09/12    | 0      | 1,100   | 0     | 1,100  | 750    | 338         | 1,088     | 1,100    | 0             | 0           |
| <b>Fleet Total</b>   |            | 0      | 1,400   | 0     | 1,400  | 943    | 340         | 1,282     | 1,310    | 0             | (90)        |
| Capital Staffing   | CP09/13    | 0      | 200     | 0     | 200    | 0      | 200         | 200       | 200      | 0             | 0           |
| <b>Capital Staffing Total</b>  |            | 0      | 200     | 0     | 200    | 0      | 200         | 200       | 200      | 0             | 0           |
| Contingency  |            | 0      | 193     | (193) | 0      | 0      | 0           | 0         | 0        | 0             | 0           |
| <b>Grand Total</b>   |            | 4,830  | 11,053  | 67    | 15,950 | 10,283 | 2,803       | 13,086    | 14,845   | 1,338         | 233         |
| *Approved Capital Programme + / - previously authorised additions, deletions & virements |            |        |         |       |        |        |             |           |          |               |             |
| ** Project previously approved for deletion  |            |        |         |       |        |        |             |           |          |               |             |
| <b>Note: figures may not cast due to roundings</b>                                       |            |        |         |       |        |        |             |           |          |               |             |

**Appendix 2**

| <b>Project Title</b>                                  | <b>Capital Proj No</b> | <b>Highlight Comments</b>   |
|---|------------------------|---|
| <b>Land &amp; Buildings</b>                           |                        |   |
| Cambourne Police Station                              | CP05/04                | Work commenced in July 2009. Practical completion expected Apr 2010, with occupation in May 2010.   |
| Thorpe Wood Residential Block Alterations             | CP07/23                | Commencement of tender process delayed by Estates department workload; now scheduled for February 2010. Work expected to begin in April and be completed in July 2010.  |
| Estates Strategic Plan                                | CP07/30                | Delivered July 2009.  |
| Parkside Replacement                                  | CP07/51                | Consultants appointed. Carry forward required as spend on architect & project fees should be profiled across whole of project duration.   |
| Custody Interim Upgrades                              | CP08/01                | Delivered June 2009.  |
| Major Repairs Planned                                 | CP08/02                | Number of projects progressing. Contracted work at HQ and Ely expected to complete in 2010/11, so predict carry forward requirement of approx £137k for these works.  |
| Stock Management System                               | CP08/03                | Project on hold pending outcome of feasibility study on collaboration with Herts and Beds.  |
| Copse Court Refurbishment                             | CP08/25                | Delivered September 2009.   |
| Chord Park Refurbishment                              | CP08/26                | Unit E refurbished and in full occupation. Units D and A partly refurbished; refurbishment can continue once we have full occupation (2010 & 2011 respectively).  |
| Custody - March & St Neots                            | CP08/32                | Delivered September 2009.   |
| HQ Remodelling  | CP08/33                | Delivered October 2009.   |
| Monks Wood  | CP09/14                | Delivered January 2009.   |
| <b>IS / IT - Operation Support</b>                    |                        |   |
| NSPIS Case & Custody - Digital Image                  | CP05/13                | Final phase of project (use of albums for ID parades) delayed as the Project Manager post has been vacant since early November (new PM appointed; start date 15/02/2010). Some carry forward will be required.                  |
| DMS & New NSPIS HR System (Origin)                    | CP07/08                | Work ongoing. New functionality being introduced in next FY, so some aspects of project held back to take advantage of this, resulting in the requirement of a budget carry forward to 2010/11.                                 |
| Fleet - Vehicle Key Management System                 | CP07/09                | Previous technical issues resolved and data cleanse completed. Driver details entered; cabinets to go live one-by-one, beginning in February, and completion by April 2010.   |
| Information Management & Operational Data Store (ODS) | CP08/04                | Collaboration project with Essex as lead Force. Work ongoing but Cambridgeshire part of the project delayed due to technical problems within Essex's solution for the region. As a result, some carry forward will be required. |
| Hard Drive Upgrade - Covert Digital Recording System  | CP08/07                | Hardware received late January 2010; meeting to be held with IT to discuss scheduling of installation.  |
| Audio Recording System                                | CP08/08                | Installation has begun; completion expected mid February 2010.  |
| WAN Circuit Upgrades                                  | CP08/14                | Delivered December 2009.  |
| Network - Core Upgrade                                | CP08/27                | Delivered January 2010.   |
| Special Branch Hardware                               | CP09/01                | Work commenced mid January 2010.  |
| Edge Switching for Remote Service                     | CP09/02                | Project now merged with CP08/27. Delivered January 2010.  |

**Appendix 2**

| <b>Project Title</b>                                    | <b>Capital Proj No</b> | <b>Highlight Comments</b>   |
|---|------------------------|---|
| RRD System (Retention, Review, Disposal)                | CP09/03                | Collaboration project: delivery of this project is dependent on implementation of ODS by Essex Police, which has been delayed, resulting in this project completion now being expected in 2010/11 (therefore some carry forward required).  |
| Identity Access Management, incl. NABIS                 | CP09/04                | Orders now placed and work commenced. This project spans a couple of years. Additional budget requested (see para. 4.3.3).  |
| Microsoft Migration                                     | CP09/05                | Technical issue with HP servers (not CC specific) will cause slight delay. Resolution being sought ASAP.  |
| Rolling Lifecycle - Server Replacement                  | CP09/07                | Project delayed as the Microsoft Project has a bearing on the infrastructure required for the servers.  |
| Rolling Replacement - Desktop Hardware and Laptops      | CP09/08                | Delivered January 2010.   |
| <b>IS / IT - Operation Support - Support Services</b>   |                        |   |
| H/ware, S/ware & Consultancy - Citizen Focus Experience | CP07/20                | This programme is delivering on target. £19k carry forward required for ongoing system enhancements relating to Customer Relationship Management.   |
| Photographic Equipment Modernisation                    | CP07/26                | Delivered November 2009.  |
| Charter to Web Based Platform                           | CP08/21                | New version of system now available with increased functionality, but also increased cost. Additional budget agreed by F&R in December; project can now progress.   |
| SARC - Provision of Centre with Partners                | CP08/28                | Delivered January 2010.   |
| NABIS (National Ballistics Intelligence System)         | CP08/30                | Technical issues now resolved; implementation under-way.  |
| APLS (Automatic Person Location System)                 | CP08/31                | Orders placed. Implementation work has commenced. Testing scheduled for February. Requires Microsoft Migration to be fully operable.  |
| Kidnap and Extortion Home Office System                 | CP09/09                | Orders placed in January 2010, with installation due to begin in February 2010. However, there is a risk that this project will slip to 2010/11 as the Microsoft Migration project is a higher priority and diversion of resources may delay the implementation of this project. IT yet to make a decision whether further hardware (server) is required. |
| Vetting Case Management (Collaboration)                 | CP09/10                | Collaboration project: implementation by Herts and Beds was delayed, causing a delay in roll-out to Cambs. Delivery now expected early 2010/11.   |
| <b>Fleet</b>  |                        |   |
| New Vehicle Equipment                                   | CP09/11                | Conversion work is being carried out on new vehicles prior to delivery.   |
| Vehicle Replacement Programme                           | CP09/12                | Rolling programme of replacement is continuing.   |
| <b>Capital Staffing</b>                                 |                        |   |
| Capital Staffing  | CP09/13                | Transactions required at end of financial year to move capital staff budget to match staffing costs charged directly to projects.   |

**Appendix 3**

|  |                            | Apr                           | May                            | June                        | July                       | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | 10/11                         | Reasons for slippage   |  |                        |
|--|----------------------------|-------------------------------|--------------------------------|-----------------------------|----------------------------|-----|------|-----|-----|-----|-----|-----|-----|-------------------------------|--|--|------------------------|
| <b>Land &amp; Buildings</b>                |                            |                               |                                |                             |                            |     |      |     |     |     |     |     |     |                               |  |  |                        |
| CP05/04                                    | Cambourne PS               | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          |  |  |                        |
| CP07/23                                    | T/Wood Res Block           | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Red bar for 10/11]           | Tender process delayed until December, after Copse Ct relocations. Work to begin in 09/10 & complete in 10/11. |  |                        |
| CP07/30                                    | Estates Strategy           | [Blue bar from Apr to July]   |                                |                             |                            |     |      |     |     |     |     |     |     |                               | Delivered in July 2009   |  |                        |
| CP07/51                                    | Parkside Replacement       | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          |  |  |                        |
| CP08/01                                    | Custody Int Upgrade        | [Blue bar from Apr to May]    | [Yellow bar from June to Sept] |                             |                            |     |      |     |     |     |     |     |     |                               |  |  | Delivered in June 2009 |
| CP08/02                                    | Major Repairs Planned      | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          |  |  |                        |
| CP08/03                                    | Stock Manage Sys           | [Blue bar from Apr to July]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Mar]  | [Yellow bar for 10/11]   | Project on hold pending feasibility study on collaboration (possibly 2010/11 start date)                                 |                        |
| CP08/25                                    | Copse Court                | [Blue bar from Apr to Sept]   |                                |                             |                            |     |      |     |     |     |     |     |     |                               | Delivered in September 2009  |  |                        |
| CP08/26                                    | Chord Park                 | [Blue bar from Apr to July]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Mar]  | [Yellow bar for 10/11]   | Refurbishment of Units B & C to be completed once current leases expire  |                        |
| CP08/32                                    | Custody March/St Neots     | [Blue bar from Apr to July]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Sept] |  | Delivered in September 2009  |                        |
| CP08/33                                    | HQ Remodelling             | [Blue bar from Apr to Oct]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Red bar for 10/11]           | Delivered October 2009   |  |                        |
| CP09/14                                    | Monks Wood                 | [Blue bar from Apr to May]    | [Yellow bar from June to Sept] | [Red bar from Oct to Dec]   | [Pink bar from Jan to Feb] |     |      |     |     |     |     |     |     |                               |  | Delivered January 2010   |                        |
| <b>ICT &amp; Comms - Operation Support</b> |                            |                               |                                |                             |                            |     |      |     |     |     |     |     |     |                               |  |  |                        |
| CP05/13                                    | Case/Custody Dig Image     | [Blue bar from Apr to July]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Dec]  | [Green bar for 10/11]  | Technical issues caused delay, including wait for work plan from supplier. Further delay due to Project Manager vacancy. |                        |
| CP07/08                                    | DMS & Origin               | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          |  |  |                        |
| CP07/09                                    | Veh Key Management Sys     | [Yellow bar from Apr to Sept] |                                |                             |                            |     |      |     |     |     |     |     |     | [Red bar from Oct to Mar]     |  | Technical & extra resources issues resolved. Further delay caused by data cleanse of HR driver permit data.              |                        |
| CP08/04                                    | MOPI ODS                   | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          |  |  |                        |
| CP08/07                                    | HD Upgr Covert Dig Rec Sys | [Purple bar from Apr to May]  | [Blue bar from June to Oct]    | [Green bar from Nov to Dec] |                            |     |      |     |     |     |     |     |     |                               |  | Project split over 3 FYs; 08/09 section of project delivered June 09. 09/10 section delayed by IT staff availability.    |                        |
| CP08/08                                    | Audio Rec Sys              | [Blue bar from Apr to Sept]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Red bar from Oct to Dec]     | [Green bar for 10/11]  | Tendering process took longer than expected, further delayed by ICT staff availability issues.                           |                        |
| CP08/14                                    | WAN Circuit Upgrades       | [Blue bar from Apr to Sept]   |                                |                             |                            |     |      |     |     |     |     |     |     | [Red bar from Oct to Dec]     | [Pink bar from Jan to Feb]   | Delivered in December 2009   |                        |
| CP08/27                                    | Network Core Upgrade       | [Blue bar from Apr to Mar]    |                                |                             |                            |     |      |     |     |     |     |     |     | [Blue bar for 10/11]          | 08/09 section of project delivered in January 2010.  |  |                        |

**Appendix 3**

|   |                              | Apr                          | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | 10/11                        | Reasons for slippage       |   |   |
|---|------------------------------|------------------------------|-----|------|------|-----|------|-----|-----|-----|-----|-----|-----|------------------------------|----------------------------|---|---|
| CP09/01                                   | Special Branch H/ware        | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/02                                   | Edge Switch (Remote Serv)    | [Blue bar from Apr to Dec]   |     |      |      |     |      |     |     |     |     |     |     | [Red bar from Jan to Mar]    |                            | Project now combined with Network Core Upgrade project (CP08/27) - delivered in January 2010.                   |   |
| CP09/03                                   | RRD System                   | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     | [Red bar]                    |                            | Delivery of this project is dependent on implementation by Essex police, which has been delayed                 |   |
| CP09/04                                   | IAMS incl NABIS              | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     | [Red bar]                    |                            | Placing of order delayed by issues with quotes received through procurement framework (orders now placed)       |   |
| CP09/05                                   | Microsoft Migration          | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     | [Blue bar]                   |                            |   |   |
| CP09/07                                   | Roll L/cycle Server Replace  | [Grey bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/08                                   | Roll Replace Desktop/Laptops | [Grey bar from Apr to Feb]   |     |      |      |     |      |     |     |     |     |     |     |                              | Delivered January 2010     |   |   |
| <b>ICT &amp; Comms - Support Services</b> |                              |                              |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP07/20                                   | Citizen Focus Experience     | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            | Project now ending this financial year  |   |
| CP08/21                                   | Charter Web Based Platform   | [Blue bar from Apr to July]  |     |      |      |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Oct] | [Red bar from Nov to Mar]  |   | Delay caused by requirement for additional budget, which has now been agreed. |
| CP08/28                                   | SARC                         | [Blue bar from Apr to July]  |     |      |      |     |      |     |     |     |     |     |     | [Yellow bar from Aug to Oct] | [Pink bar from Nov to Dec] | Delivered January 2010  |   |
| CP08/30                                   | NABIS                        | [Yellow bar from Apr to Mar] |     |      |      |     |      |     |     |     |     |     |     |                              |                            | Cabling work delayed; reassignment of staff workloads added to delay.   |   |
| CP08/31                                   | APLS                         | [Blue bar from Apr to Oct]   |     |      |      |     |      |     |     |     |     |     |     | [Red bar from Nov to Feb]    |                            | Implementation of this project dependent on release of Active Directory by Microsoft project, which was delayed |   |
| CP09/09                                   | Kidnap & Extortion HO Sys    | [Blue bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/10                                   | Vetting Case Management      | [Blue bar from Apr to Feb]   |     |      |      |     |      |     |     |     |     |     |     | [Red bar from Mar to May]    | [Green bar]                | Delivery of this project is dependent upon implementation by Hertfordshire & Bedfordshire, which was delayed    |   |
| <b>Fleet</b>                              |                              |                              |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/12                                   | Vehicle Replacement          | [Grey bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/11                                   | New Vehicle Equipment        | [Grey bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| <b>Capital Staffing</b>                   |                              |                              |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |
| CP09/13                                   | Capital Staffing             | [Grey bar from Apr to Mar]   |     |      |      |     |      |     |     |     |     |     |     |                              |                            |   |   |

| Key      |                             |
|----------|-----------------------------|
| [Blue]   | Original timeline           |
| [Grey]   | Rolling programmes          |
| [Purple] | Slippage reported in 08/09  |
| [Yellow] | Slippage - 1st report 09/10 |
| [Red]    | Slippage - 2nd report 09/10 |
| [Pink]   | Slippage - 3rd report 09/10 |
| [Green]  | Slippage - 4th report 09/10 |

Note: Timeline is to the actual delivery. Payments may be made some time after completion of the work (e.g. retentions, late invoices)