



**CAMBRIDGESHIRE
CONSTABULARY**
Creating a safer Cambridgeshire

Cambridgeshire Police

Estates Strategy

2010

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1. Introduction

- 1.1. Cambridgeshire Constabulary deploys over 2,500 individuals including police officers, police community support officers, other police staff and special constables. These employees and volunteers need to have operating bases to receive members of the public and to operate from. Considerable specialist accommodation is also required for operational and support functions.
- 1.2. The purpose of this strategy is to ensure that the estate of Cambridgeshire Police Authority is managed and developed in such a way as to support the wider organisational objectives of the Force as set out in the Cambridgeshire Policing Plan. This will be achieved by ensuring that police staff and resources are accommodated in safe and pleasant premises that are, where possible, located where they can be accessible to the public, and from which they can respond effectively to calls for service.

2. Purpose of the Estate

- 2.1. Following national reports and recommendations by the Home Office and Audit Commission in the late 1990's Cambridgeshire Constabulary prepared a Property Strategy in 2002. This Strategy was reviewed in 2005 and 2007 with a new strategy approved in 2008. Although the purpose and principles of the estate remain unchanged the development plan has been brought up to date.
- 2.2. The objectives of the property portfolio are:
 - To provide a local public interface.
 - To provide operational stations for the delivery of local police services.
 - To provide specialist buildings for operational support.
 - To provide specialist buildings for support services such as vehicle repair and stores.
 - To provide custody facilities.
 - To provide office accommodation for support services.
 - To provide telecommunications sites (masts and buildings) to support policing.
- 2.3. The majority of police stations in Cambridgeshire were designed and constructed in the 1950's/60's with all functions being provided under one roof, resulting in unique and inflexible buildings that have little value on the open market. The previous reviews have facilitated a challenge to this

historic position and space allocation is now regularly considered by the Chief Officer Group, Force Executive Board, Change Management Board and Facilities User Group. These groups have helped to shape the estate modernisation and significant changes have been made with many assets being refurbished to provide improved facilities for both visitors and staff. Acquisitions have also been made in Godmanchester, Peterborough and Monks Wood and partnership occupations implemented for Neighbourhood Presence, the Sexual Assault Referral Centre and Drugs Intervention. The Force has also been innovative in the use of modular construction for new cells at March.

2.4. To assist in the continued development of the estate, a functional concept has been developed for the four accommodation categories:

- Public contact
- Operating bases
- Office space
- Specialist accommodation (custody, firearms, dogs etc)

2.5. This strategy recognises that there is no overwhelming reason for the various classes of accommodation to be co-located. Conversely, there is no critical reason why, if there are benefits to be gained, the categories cannot be amalgamated.

2.6. Cambridgeshire Constabulary occupy 39 commercial premises, 1 house and 10 radio mast sites. Of the commercial properties 5 are held on a long leasehold basis and 11 on short-term leases. Seven of the short term leases (Alconbury (4), Avro Court, Wellington Court, and Sackville House) will be terminating in 2010. The non-housing assets provide a total useable space (net internal area) of approximately 37,355 m² (402,089 ft²). The total asset value as at 1st April 2009 is £2.8m.

3. Principles of Estate Management and Development

3.1. Taking account of the purpose of the estate and the functional module approach for accommodation provision, key principles will be adopted for the future management and development of the estate namely:

- Designing and locating new buildings fit for purpose with additional consideration to take account of forecast population growth. (For example the Neighbourhood Police Station at Cambourne which is scheduled to open in June 2010). In addition the Police have been working with the Local Planning Authorities and developers to secure accommodation at Northstowe and the Cambridge Fringe developments).

- Ensuring that existing buildings are maintained, modernised and enhanced to provide effective environments. (Force HQ, Hinchingsbrooke Park has benefited from a major refurbishment of ICT, canteen and Mailroom and an enhanced conference facility and meeting rooms).
- To maximise the use of space and eliminate waste. (Hotdesking, particularly for Operational staff, has been successfully implemented across a number of sites and open plan working at Copse Court demonstrates progress in this cultural change).
- Retain only essential properties and dispose of those surplus to requirements. (Disposal of land at Force HQ and Bridge Street has been problematic due to the slump in the property market).
- To promote innovative ways of holding and occupying property, particularly in partnership where provision of joint services is appropriate. (E. g. a Sexual Asset Referral Centre has been provided in partnership with the Primary Care Trust in Peterborough).
- To ensure buildings are energy efficient. (As a Force we are aware that we must act in an environmentally responsible manner and use these resources as effectively as possible. Our commitment to this is outlined in our Environmental Strategy and Energy Policy. In addition Energy Performance & Display Energy Certificates have been obtained, engagement has commenced with the Carbon Trust and an energy grant application made. The Carbon Management Group is implementing an action plan to reduce carbon emissions and this includes installing efficient lighting, lighting sensors, and increased boiler controls).
- To ensure buildings meet all Health & Safety Requirements and other legislative standards e.g. Disability Discrimination Act. (Contracts are awarded for statutory checks and recommended works).
- To minimise short-term hire of premises, e.g. for conferencing, training, meetings and storage when comparative in-house provision is available at a lower cost. (Refurbished facilities at Force HQ and Copse Court and the new facility at Monks Wood has substantially reduced the need for leased buildings or hired facilities).
- To positively explore emerging commercial (property) opportunities, relevant to the support of operational policing. (Developer contributions through Planning Gain or the Community Infrastructure Levy are requested).

- To ensure Estate resilience and the continued provision of suitable accommodation and essential services to the front line services. (Improvements have been made to generator back-up systems and uninterrupted power supplies (UPS) together with space planning to meet the requirements of a Strategic Command Centre and ensure the Police are 'prepared' for any terrorist activity in accordance with the Government CONTEST strategy.
- 3.2. There are numerous reasons for the Police Authority holding property assets but the common thread is that they should provide for operational needs.
- 3.3. Before committing to leases in excess of 10 years the commuted rental cost will be compared with the capital cost of a freehold purchase or new build as recommended by the Capital Accounting Regulations.
- 3.4. The principles of Asset Management Planning to be applied including:
- Five year planned maintenance schedules prepared for the Estate with funds secured on an annual basis.
 - Sufficiency and suitability of accommodation regularly challenged through the Facilities User Group.
 - All expenditure, maintenance requirements, tenure and estate management details held on a central database.
 - Annual returns made to the Police Property Services Managers Group (PPSMG) Benchmarking scheme.

The Constabulary is a member of the District Asset Forum and Cambridgeshire's 'Making Assets Count'. Participation is with an objective of reducing overheads and achieving a more efficient use of assets. Reduced overheads will help front-line police funding.

- 3.5. Force wide Health & Safety surveys are undertaken in line with legislative requirements. These include asbestos, legionella, fire risk assessments, portable appliance tests and fixed wiring tests. The implementation of Health & Safety policies is recognised as the responsibility of all senior managers.
- 3.6. The overriding principle for estates development will be to support the Policing Plan. This will be achieved by regular consultation with:
- The Police Authority (Finance and Resources Committee)
 - Force Executive Board (strategy approval)
 - Facilities User Group (Business Managers)
 - Business as usual ad-hoc requests.

- 3.7. Divisional and Directorate commanders have devolved responsibilities to manage the property assets put at their disposal. Any surplus accommodation reverts to the Head of Estates for revision or disposal. All sales, leases and acquisitions must be approved by the Police Authority.

4. Development Plan – General

- 4.1. A site by site asset plan (section 5) has been prepared. The development needs for each site have been set out in accordance with the above purpose and principles and also take account of the following contextual comments, organised to reflect the four accommodation categories of:

- Public contact
- Operating bases
- Office space
- Specialist accommodation

4.2. Public Contact

- 4.2.1. A number of facilities have been negotiated free of charge by the local policing teams. Although new opportunities will continue to emerge (and some existing ones will come to an end), a small number of fixed points of presence will be required for the network to be sustainable. As at May 2007 the Neighbourhood Policing (NP) Teams use a total of 120 premises (Northern 42, Southern 33, and Central 45). The full list of NP facilities is shown in Appendix 1. Some of the more significant NPs since then include:

Units 2/3 Pyramid Centre Bretton–From 3 June 2009

St Georges Medical Centre Littleport: From 23 July 2008.

Budgens, Soham: From 9 Jan 2008

Hinchingbrooke Hospital: From Oct 2009.

- 4.2.2. The existing and proposed fixed public contact buildings are shown below. These will not replace the neighbourhood policing points of presence but will either enhance the network of buildings or continue to offer essential support as an operating base.

- 4.2.3. This collaborative approach to Neighbourhood Presence assists in maintaining and improving service delivery by reducing property costs and providing a platform to engage with partners and the public with the common purpose of minimising any threats, harm and risks within the community.

Northern

- Enquiry office at Thorpe Wood, Peterborough – This is well established and to be retained.

- Enquiry office at Bridge Street – to be retained in the short term with a replacement facility being provided as part of the City Centre expansion. Funding is expected from planning gain and partnership arrangements with the City Council although this has been delayed due to the recession and poor property market.
- Partnership office at the former John Mansfield School, Dogsthorpe, Peterborough – The school site has been sold for residential development with a community facility being operated from retained buildings. Partners include Police, Local Housing Neighbourhood Team, Peterborough College of Higher Education, Pre-School Learning Alliance and Visual Impaired Service will operate from the Centre. Funding is from the Capital Plan and supported by Planning Gain.

Southern

- Enquiry office at Parkside, Cambridge – Although this is to be retained in the short term an alternative and more accessible facility is expected during 2010.
- Cambourne – the new Neighbourhood Police Station to be opened in June 2010 will include an enquiry office. This may replace Histon Enquiry Office.
- Sawston Police Station – existing enquiry office which was purpose built in 2007 to be retained.
- Ely Station – existing enquiry office to be retained. The facility is being refurbished and extended during 2010 to improve the public and staff facilities.
- Linton Neighbourhood presence has been relocated from the now sold housing site to the Fire Station.
- Melbourne Neighbourhood Presence has been relocated from the now sold housing site to the Village College. Planning Permission has been obtained for an annex building and the new facility is expected in 2010. The mobile police station is being used in the interim.
- St Georges Medical Centre Littleport and Budgens, Soham have been operational since 2008.
- Further police contact sites will be developed at Northstowe and the fringe developments utilising S106 funds where appropriate.

Central

- Enquiry office at Huntingdon Police Station – to be retained. Although the HDC Area Development Plan has yet to be published this is now unlikely to affect the Police Station.
- Enquiry office at March station – to be retained as well placed for the town centre.
- Five other Neighbourhood Presence facilities will be maintained at Chatteris, St. Ives, St Neots, Whittlesey and Wisbech although opportunities will be explored with partners.

4.3. Operating Bases

4.3.1. Many of the existing operating bases are co-located with public contact and headquarters buildings. These facilities are large users of space due to the requirements for locker storage, showers and rest facilities. Public access is not essential and as such these bases can be located out of town where land values are lower. It is proposed to construct a combined operating base for Police, Fire and Ambulance in the new town of Northstowe with a property objective of reducing land take, sharing facilities and minimising running costs (this project is considered as a medium term project).

4.4. Office Space

4.4.1. This category includes divisional HQ's, force HQ and leased offices ancillary to the HQ buildings. The headquarters buildings of Hinchbrooke, Parkside, Thorpe Wood and Huntingdon/Wisbech have significant estate issues.

4.4.2. Substantial further investment in headquarters office accommodation was made in 2008 namely:

- Chord Business Park, Godmanchester (1,952 m²)
- Copse Court, Thorpe Wood (2,668 m²)

These buildings have been refurbished and staff relocated from temporary, leased and overcrowded facilities. The final two tenanted units at Chord Park will be vacated in 2010 and the remaining staff occupying temporary cabin buildings will be relocated into these units.

The Estates is considered to meet the corporate office accommodation needs for the foreseeable future.

4.5. Specialist Accommodation

4.5.1. Custody

- The existing custody (cells & support facilities) fall short of current standards and design guides for new build, and do not offer an acceptable property solution for the next 20/30 years.
- Consequently a Custody Project Board has been set up to agree a development plan which will focus on four “designated” facilities for Wisbech, Peterborough, Huntingdon, and Cambridge.
- The Wisbech requirements are to be met through a partnership with Norfolk Constabulary to share facilities at King’s Lynn. The building is under construction with practical completion planned for spring 2011. As an interim measure additional modular cells have been provided at March and the Police custody cells at Wisbech closed.
- A number of feasibility studies have been undertaken for Peterborough custody and a recommended solution will be presented to the Police Authority during 2010. Enhancement to the current facility at Thorpe Wood is expected rather than a new build. This would allow a plot of land at Bretton to be sold.
- A feasibility study has been undertaken for Huntingdon and St Neots with a view to progressing one of the options as funds become available. This is unlikely to be implemented in the short term and existing custody facilities at Huntingdon, St Neots and March will be used in the interim.
- Custody enhancement in Cambridge has been delayed due to difficulties in acquiring land for this purpose. Following a feasibility study the proposed solution is to relocate the whole Basic Command Unit (BCU) which is now too small, outdated and requiring substantial modernisation. Long lead times are expected for this project.

4.5.2. Operational Support Training

- Land and buildings were purchased at Monks Wood in 2009 to provide a permanent home for the Operational Support Training Unit (OSTU) who occupied short term leased accommodation on the former Alconbury air field. The recently acquired facility offers a good location for travelling, parking, discrete training, security and adequate classroom facilities. The opportunity for collaboration with neighbouring Forces is also being investigated. The Alconbury functions will be relocated on a phased basis during 2010.

4.5.3. Dog Section

- The Dog Section occupies purpose built offices with kennels and exercise areas on the former Alconbury air field. Although this is on short lease the Landlord has offered reassurance that termination is not being considered.
- Subject to planning permission and funding the facility could be relocated to Monks Wood.

4.5.4. Air Support Unit

- A ten year lease from 2008 has been agreed. It would be difficult to find a better location for the helicopter and support facilities and the new lease will provide an acceptable medium term solution for this Unit. Shared accommodation with Magpas has been approved with the Landlord.

4.5.5. Road Policing Unit

- The estate provides accommodation at Thorpe Wood, St Neots and Sawston to link in with BCU response officers and the HQ site accommodates the Collision Investigation Unit.
- Centralisation of this service was considered in 2009 with a conclusion that the current arrangements still provide the best service solution.
- Facility improvements are planned at Thorpe Wood with the Unit moving to a larger area on the same site during 2010.

4.5.6. Fleet Workshops

- The existing fleet workshops are located at Parkside, March and Bridge Street.
- The Parkside workshop will be relocated with the BCU in the medium term.
- March and Bridge Street workshops will be relocated to a new build facility that has indicative funding for 2012/13.

4.5.7. Firing Ranges

- A 20 year Agreement (from 2005) is in place for the shared use of an external firing range at Yaxley. Due to a new Force inspection and licensing programme for the Management and Use of Police Firearms Ranges in 2009 additional investment is required at Yaxley.

- A three year Agreement (from 2010) is in place at Barnwell as an interim facility
- A 25m indoor range is located within the basement at Hinchingsbrooke. This is sub-standard for Constabulary needs. Long term plans for a new 50-100m range on the HQ site will be developed.

4.5.8. **Housing**

- The Police housing stock was transferred to Hundred Housing Society in 2009.

5. **Development Plan – Site Analysis**

5.1. **Force HQ**

5.1.1. Existing HQ accommodation at Hinchingsbrooke, Chord Park and Copse Court have been refurbished to provide modern and fit for purpose accommodation. Modernisation of Monks Wood will be incremental with the site being used as far as possible in its existing condition.

5.1.2. The playing fields have been declared surplus to requirements and will be sold for Highway and development purposes.

5.1.3. Development on southern scrub land for an indoor firing range is part of longer term aspirations.

5.2. **Huntingdon Divisional HQ**

5.2.1. Located on the inner ring road in Huntingdon, purpose built accommodation with cell provision. Expanded over time to take over two former police houses. Although the site is constrained and some functions are not ideally situated relocation(s) are prohibitively expensive under the current economic climate. In terms of Estate management there is a duplication of property provision with the HQ site being so close.

5.2.2. The Site forms part of proposed regeneration area in town centre to provide additional housing and commercial premises to improve the gateway to the railway station from the town centre. The site will be retained and any commercial opportunities considered.

5.3. **Parkside Divisional HQ**

5.3.1. Purpose built police administrative, cell, garage and gym complex in central Cambridge on the edge of Parker's Piece. Poor location for access to arterial routes and for attracting and retaining civilian staff due to parking issues. Site now forms part of key development area for Cambridge city and planners would like to see a landmark development take place on the

site. Fire & Rescue have obtained planning consent for redevelopment of a neighbouring site to provide over 150 flats and a new Fire & Rescue facility.

5.3.2. Planners would encourage a residential development to 5 or 6 storeys. Location of the Police Station is not ideal for an administrative base, but is good for access to the city and provides an adequate public interface. The building is too small for the current functions (particularly custody), of poor design for modern policing and requires costly maintenance.

5.3.3. A project commenced in 2009 to secure an out of town site for the construction of a new police station, procure an alternative city centre enquiry office and response base and to dispose of the existing land and building following relocations.

5.4. Thorpe Wood

5.4.1. Purpose built Police Station on northern fringe of Peterborough. The Custody facility has recently been extended and improved, windows replaced, amenity block refurbished, generator replaced and new training facility.

5.4.2. The site is subjected to intensive use with many diverse functions competing for space. The acquisition of Copse Court has allowed the corporate functions to be relocated freeing up space for further custody works and improved space planning of the Divisional police functions.

5.4.3. Thorpe Wood is now sustainable as the Northern Divisional BCU.

5.4.4. Continuing refurbishment programmes will be required.

5.4.5. Custody facility will be further extended/improved to meet demand.

5.5. St Ives Sector Station

5.5.1. A purpose built facility of single storey, therefore not maximising the potential of the site. Not in a central location, therefore not fulfilling a visible presence from the public's perspective. Site in an area where mixed-use redevelopment to greater elevation would be considered.

5.5.2. Site to be retained subject to emerging commercial opportunity.

5.6. Ramsey Sector Station

5.6.1. The location of this facility is considered poor as a public interface. The building has, however, been refurbished and is fit for purpose as an operating base and provides an excellent scenes of crime laboratory.

5.6.2. The site will be retained.

5.7. **Chatteris**

5.7.1. Purpose built station on edge of town located behind bus stop facility and with communication mast on site. The station is currently open very few hours but does serve the neighbourhood policing role and operating base.

5.7.2. The site will be retained and any partner opportunities considered.

5.8. **Whittlesey**

5.8.1. Town centre location with poor car parking provision. Site would be well located for a sheltered housing scheme; however the redevelopment value is unlikely to be significant due to small size of the plot. To be retained pending commercial or partner opportunity.

5.9. **March**

5.9.1. Substantial 1960's building constructed on basement, ground and two upper floors. Open plan construction with the ability to divide into smaller offices for flexible working. Close to town centre, but also good location for the administrative function especially due to the proximity of the town centre car park. The basement of the police station has been refurbished to ensure good storage and a gymnasium.

5.9.2. The custody block was extended in 2009 to provide additional cells and interview facilities.

5.9.3. To be retained, with consideration for rationalisation of BCU command if future funding permits.

5.9.4. Fleet workshop to be relocated.

5.10. **Wisbech Sector**

5.10.1 The building does not meet the needs of a modern police force. It is difficult for the public to access, the internal configuration of the space is such that flexibility is not possible due to the Grade II listing and it is expensive to maintain. It is located in an area that has recently won funds for regeneration.

5.10.2 The property is leasehold with the freehold held by the Department of Constitutional Affairs. The property is also occupied by the Magistrates Court. A partnership arrangement would need to be entered into to provide the public interface and administrative staff relocated to other centres.

5.10.3 The custody function has been relocated to March pending completion of the partnership scheme in Kings Lynn. An Agreement has been reached for the Magistrates Court to use the Cells.

5.10.4 To be retained with consideration of any commercial or partnership opportunities.

5.11. St Neots

5.11.1 A purpose built police station constructed in the 1960's of similar model to the St Ives property. The main difference is that the building is constructed on a significantly larger site, some of which is cordoned off and overgrown by brambles. There is also a large car parking and garage area to the rear of the station. The communications mast is on the site.

5.11.2 To be retained.

5.12. Wyton

5.12.1 Purpose built hangar and ancillary offices. New 10 year lease was agreed in 2008 and partnership occupation with Magpas. Site to be retained

5.13. Alconbury Units (Operational Support Training, Dogs, Archive)

5.13.1 Land and buildings were purchased at Monks Wood in 2009 to provide a permanent home for the Operational Support Training Unit (OSTU) who occupied short term leased accommodation on the former Alconbury air field. The recently acquired facility at Monks Wood offers a good location for travelling, parking, discrete training, security and adequate classroom facilities. The opportunity for collaboration with neighbouring Forces is also being investigated. The Alconbury functions will be relocated on a phased basis during 2010.

5.13.2 The Dog Section occupies purpose built offices with kennels and exercise areas on the former Alconbury air field. Although this is on short lease the Landlord has offered reassurance that termination is not being considered. This lease is to be continued and a move to Monks Wood explored longer term.

5.14 Bottisham

5.14.1 Close to the centre of a very popular village with the possibility for development of part of the site. However, recently remodelled for Action for Justice and videoing vulnerable witnesses. To be retained.

5.15 Papworth Everard

5.15.1 Currently used by the beat officer who will be relocated to the Cambourne Police Station following construction in 2010. The site will be sold for residential development.

5.16 Ely

5.16.1 Purpose built police facility close to town centre with car parking provision. Used as neighbourhood policing team, operating base and custody. Will be refurbished together with extension, in 2010. The building is to be retained.

5.17 Histon, Sawston and Hampton

5.17.1 These three stations have been recently constructed and used for neighbourhood policing teams and response base. Sawston is also used by the road policing unit. To be retained.

5.18 Linton and Melbourn

5.18.1 Linton Neighbourhood presence has been relocated from the now sold housing site to the Fire Station.

5.18.2 Melbourn Neighbourhood Presence has been relocated from the now sold housing site to the Village College. Planning Permission has been obtained for an annex building and the new facility is expected in 2010. The mobile police station is being used in the interim.

5.19 Yaxley

5.19.1 Converted house used by the Police Federation and beat officers - to be monitored.

5.20 Orton

5.20.1 Purpose built police station in heart of local community shopping area which is well suited and located for beat and public interface. This Station was refurbished in 2009 and is to be retained.

5.21 Werrington

5.21.1 Open plan space in heart of community shopping area, close to the public and convenient for beat officer accommodation. This Station was refurbished in 2009 and is to be retained.

5.22 Bretton

5.22.1 As with Werrington the accommodation is in the heart of the community and is well located. This Station was refurbished in 2009 and is to be retained.

5.23 Bridge Street, Peterborough

5.23.1 In a central location for access to the town, however a poor location for vehicle access. Property in poor condition and inflexible for modern police working methods. Planners would like to see the site used for a mixed leisure facility and would allow a more intense development on the site to a greater elevation.

5.23.2 Vehicle workshop also on site which will be relocated to a purpose built facility. Relocation to surplus land at Copse Court as funds permit and with indicative funding in 2012/13.

5.23.3 Custody is used by the Home Office and for special police events.

5.23.3 To be sold in the medium term once a suitable city centre presence in the heart of Peterborough City Centre can be secured.

6. Collaboration and Value For Money

6.1 Collaboration with partners is demonstrated throughout the document but this has tended to be with individual partners on a building by building basis. We are however also an active player in the county wide group now considering the public estate for Cambridgeshire County.

6.2 As part of the strategy going forward we will always consider how we can work with our partners to share accommodation, to reduce costs and enable better partnership working.

6.3 Value for Money from the estate is linked to two main areas; the first being the optimum occupation of the estate which we will always try and achieve and the second, and biggest area of work is with the reduction of the energy the buildings consume. This also includes reducing the carbon emissions.

6.4 We have just signed up to participate in an energy efficiency scheme using public match funding from the Carbon Trust. The scheme will cover projects such as boiler and lighting upgrades, insulation and improved glazing.

6.5 As part of the commitment to reduce our carbon emissions and to establish our carbon base line for all buildings we have signed up to a project with the Carbon Trust that helps us to undertake this very large piece of work. The group we are in includes both Essex and Hertfordshire police forces so there is a collaboration connection to the project.

7 Conclusion

7.1 This Estates Strategy builds on previous versions and reflects the major property investment since 2008. The principles of Estate Management to support operational policing have been set out and applied to the four categories of estates provision, namely:

- Public contact
- Operating bases
- Office space
- Specialist accommodation (custody, firearms, dogs etc)

7.2 The Strategy also includes site by site analysis including the medium and long term aspirations for the development of the estate as a whole.

7.3 The Strategy reflects the need to reduce overhead expenses by more efficient use of resources, partnership occupation and collaboration. The Head of Estates and Facilities will represent the Force in discussions with like minded property managers across Cambridgeshire, as part of Making Cambridgeshire Count and with neighbouring Forces.

7.4 Ultimately, the Authority's ability to progress the necessary capital projects within this Strategy will be determined by the financial resources available in the medium and longer term. Given the expected significant reduction in public services expenditure, the Strategy is likely to remain aspirational for some time.

APPENDIX 1

Audit of Partner Buildings and offices used by Neighbourhood Policing Teams

Central Division

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
Chatteris and Manea	Fenland Council One Stop Shop - Chatteris	FDC	Surgeries	The first Monday of every month
Chatteris and Manea	Room 2, Cromwell Secondary School	Cromwell School & Education - Cambs County Council	NPT Surgeries	Still to be decided
Chatteris and Manea	School Hall	Cromwell School	Safer Neighbourhood Panel meeting	6 monthly
Chatteris and Manea	Manea Village Hall	Parish Council	Safer Neighbourhood Panel meeting	6 monthly
March & District	Fenland Council - One Stop Shop - March	Fenland District Council	Surgeries	Twice a month
March & District	Office space at Neale Wade Community College	Neal Wade School & Education – County Council	Surgeries	Once per month (projected)
March and District	School Hall	Neale Wade School	Safer Neighbourhood Panel meeting	Quarterly
March & District	Office Space at Burrowmoor Primary School	Education – County Council	Surgeries	Once per month (projected)
Eynesbury	HDC Pathfinder House, Huntingdon	HDC	PSG, JAG meetings	Monthly
Eynesbury	Luminus Brook House, Huntingdon	Luminus Housing	PSG	Ad hoc
Eynesbury	Marshall Road Centre	Education - Cambs County Council	PSG	Ad hoc
Eynesbury	St Neots Community College	St Neots Community College	Safer Neighbourhood Panel Meeting	3 monthly
St Neots and District	Priory Centre	St Neots Town Council	Safer Neighbourhood Panel Meeting	6 monthly
St Neots and District	Buckden Millennium Centre	Parish Council	Police Office	Twice weekly
St Neots and District	Buckden Millennium Centre	Parish Council	Safer Neighbourhood Panel Meeting	Once a year, available at other times if required
St Neots and District	Tilbrook Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
St Ives and District	Pathfinder House Conference room	HDC	ASB PSG	Monthly
St Ives and District	Upwood Village Hall	Village Hall Committee	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	St Ives Free Church	Church	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	Bluntisham Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	Earith Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	Warboys Parish Centre	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	School Hall	Ramsey Junior School	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	Somersham Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	School Hall	Bury School	Safer Neighbourhood Panel meeting	Once this year
Wisbech & District	Room at FDC building	FDC	Hot desk – has PC access – also to see members of the public and be available to be seen	3 + times per week
Wisbech & District	Murrow Village Hall	Parish Council	Panel meetings	Once a year
Wisbech & District	St Marys Centre Queens Rd Wisbech	County Council	Panel meetings	Once a year
Wisbech & District	Wisbech WI Hall	Women's Institute Wisbech	Panel Meetings	6 monthly
Wisbech & District	Parsons Drove Village Hall		Panel Meeting	Once this year
Waterlees and Clarkson	Oasis Centre	FDC	Panel meetings and Surgeries	Panel meetings every 12 weeks. Regular surgeries
Whittlesey and District	Fenland District Council - One Stop Shop	FDC	Surgery	First Friday of every month
Whittlesey and District	Conference Room, Manor Leisure Centre	FDC	Meetings	When required, by appointment
Whittlesey and District	Sir Harry Smiths College	Sir Harry Smith College – Cambs County Council	Meetings	When required, by appointment
Whittlesey and District	Whittlesey Youth and Community Centre, Scaldgate	Youth Service-Cambs County Council	Meetings / Inputs following requests	When required, by appointment
Whittlesey and District	Whittlesey Town Hall	Whittlesey Town Council	Meetings	When required, by appointment
Whittlesey and District	Main Hall McCain Social Club	McCains	Safer Neighbourhood Panel Meeting	Once this year

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
Whittlesey and District	School Hall	Sir Harry Smiths School	Safer Neighbourhood Panel Meeting	Once this year
Whittlesey and District	Coates Public Hall	Parish Council	Safer Neighbourhood Panel Meeting	6 monthly
Oxmoor and Hartford	Maple Centre		Surgeries and drop in for liaison and paper work	Every Fortnight
Oxmoor and Hartford	St Peters School	St Peters School and Education – Cambs County Council	Liaison	Weekly
Oxmoor and Hartford	Maple Centre		Liaison	As often as possible
Oxmoor and Hartford	St Barnabus Church	Church	NHP Panel meeting	Once this year
Oxmoor and Hartford	Oak Tree Centre		NHP Panel meeting	Quarterly
Oxmoor and Hartford	Amber Centre School	Amber Centre School and Education Cambs County Council	Liaison	As often as possible
Huntingdon and District	Pathfinder House Council Chamber	Hunts DC	Safer Neighbourhood Panel Meeting	Once this year
Huntingdon and District	Brampton Village Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
Huntingdon and District	Godmanchester Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Austin Pooley Hall, Yaxley		Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Ellington Village Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	SawtrOld School Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Rainbow Store Yaxley	Rainbow Store	Surgery	Once a month
North and West Hunts	Information Centre	HDC	Surgery	Once a month

Northern Division

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
East Team South	Rutland Court Community Centre, Wellington Street	Cross keys	Weekly Police PCSO Surgery	Once a week
East Team South	Greengate Court, Norman Road	Cross keys	Surgery with PCSO / Cross Keys	Once a month
East Team South	Millennium Centre, Dickens Street	PCC	Youth Engagement	Once every 2 weeks
East Team South	Greyhound Stadium, Conference Room		Business Against Crime	Once every 3 months
East Team South	Friary Court, Burton Street	Axiom	Neighbourhood Panel Meeting	Every 2/3 months
East Team South	Police Out Station, Beljic Square, Eastern Industry	Business's	Regular use for office and paper work, also weekly business drop in.	Daily for office use. Business drop in Weds 13:00 – 15:00
East Team South	East Community Centre, Padholme Road	PCC	Team meetings	Once every 6 months
East Team South	Stevenson Court		Team meetings	Once every 6 months
East Team South	Parnwell Community Centre (Day room)	PCC	Residents Meetings	Once a month
East Team South	Peterborough Community Church (Day Room), Staplee Way, Parnwell		Youth Group	Once a week
East Team South	Showcase Cinema		Business (BAC) Seminar	Every 6 months
East Team South	Perkins Sports and Social (Main Hall)		Business (BAC) Seminar	Every 6 months
East Team North	The Partnership House, Hallaton Road, Welland		Police Surgery & Calling point	Surgery, 3 Fridays in a month Calling point as nec. (For CR 301, GM11 and others)

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
East Team North	Dogsthorpe Community Centre		Joint area, councillors and Police surgery	Every other Saturday, once in 2 weeks
East Team North	Bluebell residents Centre, Bluebell Avenue, New England			
City Centre	Bayard Place		Problem Solving	Once a month
City Centre	John Lewis Store		Business Against Crime	Once every 6 months
City Centre	Boots The Chemist Store		Business Against Crime, Banning Scheme	Once a fortnight
City Centre	Any Licensed Premises available		Peterborough Evening Partnership	Once every 6 weeks
Central Team	New Link	Multi Agency	Drop in surgery	Drop in surgery once a week
Central Team	Beeches School	Education - Beeches School -Peterborough City Council	Panel meeting	Every 12 weeks
Central Team	Gladstone Community Centre		Surgery	Once a week
Central Team	Gladca		Surgery	Once a week
South Team East	Fletton Youth Club	Peterborough City Council – Youth services	Report writing, refs and comfort breaks	When required by officers
South Team East	Orton Goldhay Community Centre		Sector meetings and panel meetings	Ad hoc
South Team East	Herlington centre		Used for week of action venue	Daily during week
South Team East	Cross keys meeting room Orton		Panel and other meetings	Ad hoc
South Team East	Stan Rowan Court, Elderly peoples complex, Stanground	Cross keys	Report writing, refs and comfort breaks	When required by officers
South Team East	Conference Room, Serpentine Green Shopping Centre	Spen Hill Management Serpentine Green Shopping Centre	Issuing of PND's, searching offenders	When required by officers

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
South Team East	Stanground Library	Peterborough City Council	Police Surgeries	Bi monthly
South Team East	Sugar Way Doctors Surgery	Peterborough NHS Trust	Police Surgeries	Bi monthly
South Team West	Orton Hall Hotel	Orton Hall Hotel	Neighbourhood Policing Panel Meetings	Every 8 – 10 weeks
South Team West	Spar, Herlington Centre	Spar stores	PCSO Point of presence / use of office for team	Unused as yet, just been offered to us
South Team West	Orton Goldhay Community Centre	Peterborough City Council	Sector meetings	Used rarely. Always allow us to use it for ad hoc meetings when we ask.
North Team West	WRAG drop in centre at Hampton Court	Westwood and Ravensthorpe Trust	Surgeries and panel meetings	Weekly surgeries 12 weekly panels
North Team West	Police Room at Peterborough District Hospital	NHS	Paperwork	Regularly
North Team West	Bretton Woods and Jack Hunt schools	Education – Bretton Woods and Jack Hunt School / Peterborough City Council	Surgeries	
North Team West	Glington College	Glington college	Rural Panel meetings	12 weekly panel meetings
North Team East	21 Wisbech Road Thorney office at the Classic Car show room + garage	Thorney Parish Council	Points of presence in village	Regular use
North Team East	Bedford Hall Tank yard Thorney (Parish Council meeting room)	Thorney Parish Council	Police surgeries and rural panel meetings	Every two weeks for surgeries and 12 weeks for panel meetings.
North Team East	Newborough Village Hall Office	Newborough Parish Council and village association	Police surgeries and occasional meetings	Ad hoc
North Team East	Leeds Hall High street Eye	Eye Parish Council	Surgery with Parish Council	Ad hoc

Southern Division

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
Cambridge City West	City Rangers Office	Cambridge City Council	Statement taking/paperwork	Occasionally
Cambridge City West	Shire Hall	Council	PC accesses, paper work, phone, safe for Airwaves	Used daily, checking emails etc, paperwork
Cambridge City North	Community Room, Discovery Way	Council	Meetings	Occasionally
Cambridge City North	Bermuda Room	Council	Neighbourhood Meetings & meeting room for CBM training days	Monthly
Cambridge City North	Cambridge Regional College	Cambridge Regional College	Booking on, emails, presence at the College, storing paperwork, meeting people	Every day
Cambridge City South	Cherry Hinton Village Centre		Police Surgeries	Monthly
Cambridge City South	Cambridge Housing Association office, Cherry Hinton	Housing Association	Police Surgeries	Quarterly
Cambridge City South	Addenbrookes	Health	Logging on access to computer & phones, paperwork & storing bikes also presence at Hospital	Daily
Cambridge City South	Netherhall Lower School	School	In process of setting up	
Cambridge City South	Spar Store Cherry Hinton	Spar Tates	Admin/Public Contact	To become regular
Linton	Linton Library	Library	Police Surgeries	Police Surgeries
Cambourne	Sackville House, Cambourne & Cambourne Library	Library	PC Access & phone, no facilities for airwaves	Used daily, checking emails etc closer to beat
Cambourne	Bar Hill Parish Council Office	Bar Hill Parish Council	Residents meetings, regular police surgeries	Regularly
Cambourne	Pendrill Court, Papworth Everard	The Verrier Jones Foundation	Police Surgeries	Occasionally
Cambourne	Camborne Library	Library	Paperwork, emails	Weekly
Cambourne	Swavesey Village College	School	Panel Meetings	Occasionally

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
Histon	Milton Country Park		Focus Groups, Panel Meetings	Occasionally
Histon	Histon Baptist Church	Church	Meetings	Occasionally
Histon	Waterbeach Primary School	School	Panel Meetings	Occasionally
Histon	Impington Parish Building	Parish Council	Panel Meetings	Occasionally
Histon	Histon Primary School	School	Meetings	Occasionally
Histon	Impington Village College	School	Panel Meetings and PCSO based there	Daily
Sawston	Sawston Village College	School	Panel Meetings	Occasionally
Melbourn	Spar Store Bassingbourn	Spar Tates	Admin/Public Contact	To become regular
Ely North	Sutton Mobile Library	Library	Surgeries	Monthly
Ely North	Spar Store Ely	Spar Tates	Admin/Public Contact	Regularly
Ely North	Village Hall, Little Downham		Police Surgeries, Paper work	Weekly/monthly
Ely South	Burwell Reading Room		Paperwork	Weekly
Ely South	Centre Peace Room, run by church	Church	Police Surgeries	Monthly