



CAMBRIDGESHIRE
CONSTABULARY
Creating a safer Cambridgeshire

Cambridgeshire Police

Estates Strategy

2008

Approved: 30 September 2008
Review by: 31 March 2010

Contents

- 1. Introduction**
- 2. Purpose of the Estate**
- 3. Principles of Estate Management & Development**
- 4. Development Plan – General**
- 5. Development Plan – Site Analysis**
- 6. Conclusion**

Introduction

- 1.1.** Cambridgeshire Constabulary deploys over 2500 individuals including police officers, police community support officers, other police staff and special constables. These employees and volunteers need to have operating bases to receive members of the public and to operate from. Considerable specialist accommodation is also required for operational and support functions.
- 1.2.** The purpose of this strategy is to ensure that the estate of Cambridgeshire Police Authority is managed and developed in such a way as to support the wider organisational objectives of the Force as set out in the Cambridgeshire Policing Plan. This will be achieved by ensuring that police staff and resources are accommodated in safe and pleasant premises that are, where possible, located where they can be accessible to the public, and from which they can respond effectively to calls for service.

2. Purpose of the Estate

- 2.1.** Following national reports and recommendations by the Home Office and Audit Commission in the late 1990's Cambridgeshire Constabulary prepared a Property Strategy in 2002, and this has been subject to reviews in 2005 and 2007. The 2002 strategy is now outdated and this document replaces former papers.
- 2.2.** The objectives of the property portfolio are:
 - To provide a local public interface.
 - To provide operational stations for the delivery of local police services.
 - To provide specialist buildings for operational support.
 - To provide specialist buildings for support services such as vehicle repair and stores.
 - To provide custody facilities.
 - To provide office accommodation for support services.
 - To provide telecommunications sites (masts and buildings) to support policing.
- 2.3.** The majority of police stations in Cambridgeshire were designed and constructed in the 1950's/60's with all functions being provided under one roof, resulting in unique and inflexible buildings that have little value on the open market. The properties typically provide poor

working conditions with significant refurbishment required. In addition the freehold ownerships have led to a default position of remaining on the same site, and making the best of accommodation, even when the location is less than ideal.

2.4. To assist in the future development of the estate, a functional modular concept has been developed with the four accommodation categories:

- Public contact
- Operating bases
- Office space
- Specialist accommodation (custody, firearms, dogs etc)

2.5. This strategy recognises that there is no overwhelming reason for the various classes of accommodation to be co-located. Conversely, there is no critical reason why, if there are benefits to be gained, the categories cannot be amalgamated.

2.6. Cambridgeshire Constabulary occupy 27 commercial premises, 45 houses and 16 radio mast sites. Of the commercial properties 4 are held on a long leasehold basis and 3 on short-term leases. The non-housing assets provide a total useable space (net internal area) of approximately 32,620 m² (351,724 s.f). The total asset value as at 1st April 2006 is £36.7m.

3. Principles of Estate Management and Development

3.1. Taking account of the purpose of the estate and the functional module approach for accommodation provision, key principles will be adopted for the future management and development of the estate namely:

- Designing and locating new buildings fit for purpose with additional consideration to take account of forecast population growth.
- Ensuring that existing buildings are maintained, modernised and enhanced to provide effective environments.
- To maximise the use of space and eliminate waste.
- Retain only essential properties and dispose of those surplus to requirements.
- To promote innovative ways of holding and occupying property, particularly in partnership where provision of joint services is appropriate.

- To ensure buildings are energy efficient. (This includes utilities and water consumption).
 - To ensure buildings meet all Health & Safety Requirements and other legislative standards e.g. Disability Discrimination Act.
 - To minimise short-term hire of premises, e.g. for conferencing, training, meetings and storage when comparative in-house provision is available at a lower cost.
 - To positively explore emerging commercial (property) opportunities, relevant to the support of operational policing.
- 3.2.** There are numerous reasons for the Police Authority holding property assets but the common thread is that they should provide for operational needs.
- 3.3.** Before committing to leases in excess of 10 years the commuted rental cost will be compared with the Capital cost of a freehold purchase or new build as recommended by the Capital Accounting Regulations.
- 3.4.** The principles of Asset Management Planning to be applied including:
- Five year planned maintenance schedules prepared for the Estate with funds secured on an annual basis.
 - Sufficiency and suitability of accommodation regularly challenged through the Facilities User Group.
 - All expenditure, maintenance requirements, tenure and estate management details held on a central database.
 - Annual returns made to the Police Property Services Managers Group (PPSMG) Benchmarking scheme.
- 3.5.** Forcewide Health & Safety surveys are undertaken in line with legislative requirements. These include asbestos, legionella, fire risk assessments, portable appliance tests and fixed wiring tests. The implementation of Health & Safety policies is recognised as the responsibility of all senior managers.
- 3.6.** The overriding principle for estates development will be to support the Policing Plan. This will be achieved by regular consultation with:
- The Police Authority (Capital Panel)
 - Force Executive Board (strategy approval)
 - Facilities User Group (Business Managers)

- Business as usual ad-hoc requests.
- 3.7. Divisional and Directorate commanders have devolved responsibilities to manage the property assets put at their disposal. Any surplus accommodation reverts to the Head of Estates for revision or disposal. All sales, leases and acquisitions must be approved by the Police Authority.

4. Development Plan – General

4.1. A site by site asset plan (section 5) has been prepared. The development needs for each site have been set out in accordance with the above purpose and principles and also take account of the following contextual comments, organised to reflect the four accommodation categories of:

- Public contact
- Operating bases
- Office space
- Specialist accommodation

4.2. Public Contact

4.2.1. A number of facilities have been negotiated free of charge by the local policing teams. Although new opportunities will continue to emerge (and some existing ones will come to an end), a small number of fixed points of presence will be required for the network to be sustainable. As at May 2007 the Neighbourhood Policing (NP) Teams use a total of 120 premises (Northern 42, Southern 33, and Central 45). The full list of NP facilities is shown in Appendix 1.

4.2.2. The existing and proposed fixed public contact buildings are shown below. These will not replace the neighbourhood policing points of presence but will either enhance the network of buildings or continue to offer essential support as an operating base.

Northern

- Enquiry office at Thorpe Wood, Peterborough - retain
- Enquiry office at Bridge Street - retain in the short term with a replacement facility being provided as part of the City Centre expansion. Funding is expected from planning gain and partnership arrangements with the City Council.
- Partnership office at John Mansfield School, Dogsthorpe, Peterborough – The school site is being sold for residential

development with a community facility being operated from retained buildings. Partners include Police, Peterborough College of Higher Education, Pre-School Learning Alliance, Visual Impaired Service and a community café operated by Compass.

Southern

- Enquiry office at Parkside, Cambridge - retain in the short term but would need to be reprovided when Parkside is sold if the new station is outside the city centre.
- Cambourne – the new Neighbourhood Police Station will include an enquiry office. This may replace Histon Enquiry Office.
- Sawston Station – retain existing enquiry office.
- Ely Station – retain existing enquiry office. The facility will be refurbished and extended to meet the operating base requirements.
- Six further police contact sites will be developed utilising S106 funds where appropriate. These sites are the Cambridge fringe, Northstowe, Soham, Littleport, Linton and Melbourn.

Central

- Enquiry office at Huntingdon station – retain in the short term pending the HDC Area Development Plan.
- Enquiry office at March station – retain as well placed for the town centre.
- Five other enquiry offices will also be maintained at Chatteris, St. Ives, St Neots, Whittlesey and Wisbech.

4.3. Operating Bases

4.3.1. Many of the existing operating bases are co-located with public contact and headquarters buildings. These facilities are large users of space due to the requirements of locker storage, showers and rest facilities. Public access is not essential and as such the base can be located out of the town where land values are lower.

4.4. Office Space

4.4.1. This category includes divisional HQ's, force HQ and leased offices ancillary to the HQ buildings. The headquarters buildings of Hinchingsbrooke, Parkside, Thorpe Wood and Huntingdon/Wisbech have significant estate issues.

4.4.2. Substantial further investment in headquarters office accommodation was made in 2008 namely:

- Chord Business Park, Godmanchester (1,952 m²)
- Former LTSB building Thorpe Wood (2,668 m²)

Following refurbishment this will allow the relocation of staff from temporary, leased and overcrowded facilities, and meet the corporate office accommodation needs for the foreseeable future.

4.5. Specialist Accommodation

4.5.1. Custody

- The existing custody (cells & support facilities) fall short of current standards and design guides for new build, and do not offer an acceptable property solution for the next 20/30 years.
- Consequently a Custody Project Board has been set up to agree a development plan which will focus on four "designated" facilities for Peterborough, Huntingdon, Cambridge and Wisbech.
- The Wisbech requirements are to be met through a partnership with Norfolk Constabulary to share facilities at King's Lynn. Peterborough, Huntingdon and Cambridge will be a combination of extend/refurbishment and new builds.

4.5.2. Operational Support Training and Dog Section

- Accommodation is leased on the former Alconbury air field. The facility offers a good location for travelling, parking, discrete training, security and adequate classroom facilities. Further investment will be avoided as the lease is on a three year basis only with no security of tenure. The landlord has larger estate issues to deal with and is not prepared to grant a long lease or sell the freehold. The existing facility will be maintained with ongoing monitoring of the tenure.

4.5.3. Air Support Unit

- A new ten year lease has been agreed in principle. It would be difficult to find a better location for the helicopter and support facilities and the new lease will provide an acceptable medium term solution for this Unit.

4.5.4. Road Policing Unit

- The current estate provides accommodation at Thorpe Wood, St Neots and Sawston to link in with BCU response officers. The HQ site accommodates Collision Investigation. The 2004 review recommended three centres covering the strategic roads: M11/A14; A1/A14, A1/A47.
- Facilities are basic and will be updated. Investigations will continue with the Highways Agency for a joint facility at Sawtry.

4.5.5. Fleet Workshops

- The existing fleet workshops are located at Parkside, March and Bridge Street. The number of workshops will be reduced and collaboration opportunities explored to support this.

4.5.6. Firing Ranges

- A 10 year agreement is in place for the shared use of an external firing range at Yaxley and an improvement scheme has been completed to allow training at 100m.
- A 25m indoor range is located within the basement at Hinchingbrooke. This is sub-standard for Constabulary needs. Long term plans for a new 50-100m range on the HQ site will be developed.

4.5.7. Housing

- The existing housing stock has little impact on police housing needs, and a transfer of the housing stock to a Housing Association is currently in train to include the transfer of the dwellings with police tenants.

5. Development Plan – Site Analysis

5.1. Force HQ

- 5.1.1. Existing HQ accommodation at Hinchingsbrooke, Chord Park and former LTSB building will be refurbished.
- 5.1.2. The playing fields have been declared surplus to requirements and will be sold for Highway and development purposes.
- 5.1.3. Development on southern scrub land for an indoor firing range is part of longer term aspirations.

5.2. Huntingdon Divisional HQ

- 5.2.1. Located on the inner ring road in Huntingdon, purpose built accommodation with cell provision. Expanded over time to take over two former police houses. Accommodation poorly located for most functions. Duplication of property provision with the HQ site being so close.
- 5.2.2. The Site forms part of proposed regeneration area in town centre to provide additional housing and commercial premises to improve the gateway to the railway station from the town centre. The site will be maintained pending area developments.

5.3. Parkside Divisional HQ

- 5.3.1. Purpose built police administrative, cell, garage and gym complex in central Cambridge on the edge of Parker's Piece. Poor location for access to arterial routes and for attracting and retaining civilian staff due to parking issues. Site now forms part of key development area for Cambridge city and planners would like to see a landmark development take place on the site. Fire & Rescue have obtained planning consent for redevelopment of a neighbouring site to provide over 150 flats and a re-provided Fire & Rescue facility.
- 5.3.2. Planners would encourage a residential development to 5 or 6 storeys. Location of the station is not ideal for the administrative base, but is good for access to the city and for public interface. Building costly to maintain and it is anticipated considerable sums will have to be spent by 2012 on concrete cladding, windows and boilers.
- 5.3.3. The site will be worked up for sale and replacement, relocating to the edge of Cambridge.

5.4. Thorpe Wood

- 5.4.1. Purpose built Police Station on northern fringe of Peterborough. The Custody facility has recently been extended and improved, windows replaced, amenity block refurbished, generator replaced and new training facility.

5.4.2. The site is subjected to intensive use with many diverse functions competing for space. The new acquisition of the former LTSB building will allow the station to revert to operational policing.

5.4.3. Corporate functions will be relocated to the former LTSB building.

5.4.4. Continue refurbishment programmes.

5.4.5. Custody facility will be further extended to meet demand.

5.5. St Ives Sector Station

5.5.1. A purpose built facility of single storey, therefore not maximising the potential of the site. Not in a central location, therefore not fulfilling a visible presence from the public's perspective. Site in an area where mixed-use redevelopment to greater elevation would be considered.

5.5.2. Site to be maintained subject to emerging commercial opportunity.

5.6. Ramsey Sector Station

5.6.1. The location of this facility is considered poor as a public interface. The building has, however, been refurbished and is fit for purpose as an operating base and scenes of crime laboratory and will be maintained.

5.7. Chatteris

5.7.1. Purpose built station on edge of town located behind bus stop facility and with communication mast on site. The station is currently open very few hours but does serve the neighbourhood policing role and operating base and will be maintained.

5.8. Whittlesey

5.8.1. Town centre location with poor car parking provision. Site would be well located for a sheltered housing scheme, however the redevelopment value is unlikely to be significant due to small size of the plot. To be maintained pending commercial opportunity.

5.9. March

5.9.1. Substantial 1960's building constructed on basement, ground and two upper floors. Open plan construction with the ability to

divide into smaller offices for flexible working. Close to town centre, but also good location for the administrative function especially due to the proximity of the town centre car park. The basement of the police station provides secure storage. To be maintained with consideration for rationalisation of BCU command in future.

5.9.2. Fleet workshop to be relocated.

5.10. Wisbech Sector

5.10.1. The building does not meet the needs of the modern police force. It is difficult for the public to access, the internal configuration of the space is such that flexibility is not possible due to the Grade II listing and it is expensive to maintain. It is located in an area that has recently won funds for regeneration.

5.10.2. The property is leasehold with the freehold held by the Department of Constitutional Affairs. The property is also occupied by the Magistrates Court. A partnership arrangement would need to be entered into to provide the public interface and administrative staff relocated to other centres. To be maintained with consideration of further options accelerated once custody provision is made elsewhere.

5.11. St Neots

5.11.1. A purpose built police station constructed in the 1960's of similar model to the St Ives property. The main difference is that the building is constructed on a significantly larger site, some of which is cordoned off and overgrown by brambles. There is also a large car parking and garage area to the rear of the station. The communications mast is on the site. To be maintained and to create some site flexibility once Huntingdon and Wisbech developments occur.

5.12. Wyton

5.12.1. Purpose built hangar and ancillary offices. New 10 year lease negotiated on favourable terms.

5.13. Alconbury Units (Operational Support Training, Dogs, Archive)

5.13.1. Good location with acceptable accommodation. Short term leases carry high risk and as such this is not a sustainable solution. Nevertheless, retain pending pressures to vacate.

5.14. Bottisham

5.14.1. Close to the centre of a very popular north Cambridgeshire village with the possibility for development of part of the site. However, recently remodelled for Action for Justice and videoing vulnerable witnesses. To be retained.

5.15. Papworth Everard

5.15.1. Currently used by the Major Incident Team and beat officer. Space should be vacated shortly and site will be sold for residential development. Papworth has been downgraded from a "Rural Growth Settlement" to a "Limited Rural Growth Settlement" in the adopted Local Plan, however this should still represent an acceptable development.

5.16. Ely

5.16.1. Dated, purpose built police facility close to town centre with car parking provision. Used as neighbourhood policing team and operating base. Will be refurbished together with extension, particularly if an additional base at Soham is not possible.

5.17. Histon and Sawston

5.17.1. Both are recently constructed police stations used for neighbourhood policing teams and response base. Sawston is also used by the road policing unit.

5.18. Linton and Melbourn

5.18.1. Both are small police stations, rarely used, with four or five police houses also on site. Both sites are in predominantly residential areas in sought after residential locations and both Linton and Melbourn are highlighted as Rural Growth Settlements in the adopted Local Plan.

5.18.2. Linton in particular is significantly underdeveloped with the four houses occupying a plot of almost 1 acre (0.39 hectare). Under the densities set out in the South Cambridgeshire plan, new developments are looking to provide 30 dwellings per hectare – therefore this plot should be able to support approximately 10 dwellings. To be sold as part of housing stock transfer.

5.19. Yaxley

5.19.1. Converted house used by the Police Federation and beat officers - to be monitored.

5.20. Orton

5.20.1. Purpose built police station in heart of local community shopping area which is well suited and located for beat and public interface.

5.21. Werrington

5.21.1. Open plan space in heart of community shopping area, close to the public and convenient for beat officer accommodation. Lacking in discrete interview accommodation but otherwise meeting local needs. Maintain.

5.22. Bretton

5.22.1. As with Werrington the accommodation is in the heart of the community and is well located. Maintain.

5.23. Bridge Street, Peterborough

5.23.1. In a central location for access to the town, however a poor location for vehicle access. Property in poor condition and inflexible for modern police working methods. Planners would like to see the site used for a mixed leisure facility and would allow a more intense development on the site to a greater elevation.

5.23.2. Vehicle workshop also on site which will be relocated to a purpose built facility. Relocation to surplus land at the former LTSB building is being considered. Former police custody is used by Home Office.

5.23.3. To be sold.

6. Conclusion

6.1 This Estates Strategy build on previous versions and takes into account reviews over the past three years. The principles of Estate Management to support operational policing have been set out and applied to the four categories of estates provision, namely:

- Public contact
- Operating bases
- Office space
- Specialist accommodation (custody, firearms, dogs etc)

6.2 The Strategy also includes site by site analysis including the medium and long term aspirations for the development of the estate as a whole.

APPENDIX 1
Audit of Partner Buildings and offices used by
Neighbourhood Policing Teams

Central Division

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/TIMINGS
Chatteris and Manea	Fenland Council One Stop Shop - Chatteris	FDC	Surgeries	The first Monday of every month
Chatteris and Manea	Room 2, Cromwell Secondary School	Cromwell School & Education - Cambs County Council	NPT Surgeries	Still to be decided
Chatteris and Manea	School Hall	Cromwell School	Safer Neighbourhood Panel meeting	6 monthly
Chatteris and Manea	Manea Village Hall	Parish Council	Safer Neighbourhood Panel meeting	6 monthly
March & District	Fenland Council - One Stop Shop - March	Fenland District Council	Surgeries	Twice a month
March & District	Office space at Neale Wade Community College	Neale Wade School & Education – County Council	Surgeries	Once per month (projected)
March and District	School Hall	Neale Wade School	Safer Neighbourhood Panel meeting	Quarterly
March & District	Office Space at Burrowmoor Primary School	Education – County Council	Surgeries	Once per month (projected)
Eynesbury	HDC Pathfinder House, Huntingdon	HDC	PSG, JAG meetings	Monthly
Eynesbury	Luminus Brook House, Huntingdon	Luminous Housing	PSG	Ad hoc
Eynesbury	Marshall Road Centre	Education - Cambs County Council	PSG	Ad hoc
Eynesbury	St Neots Community College	St Neots Community College	Safer Neighbourhood Panel Meeting	3 monthly
St Neots and District	Priory Centre	St Neots Town Council	Safer Neighbourhood Panel Meeting	6 monthly
TEAM	BUILDING AND	PARTNER	USED FOR	HOW

	ROOM USED	AGENCY		OFTEN/ TIMINGS
St Neots and District	Buckden Millennium Centre	Parish Council	Police Office	Twice weekly
St Neots and District	Buckden Millennium Centre	Parish Council	Safer Neighbourhood Panel Meeting	Once a year, available at other times if required
St Neots and District	Tilbrook Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	Pathfinder House Conference room	HDC	ASB PSG	Monthly
St Ives and District	Upwood Village Hall	Village Hall Committee	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	St Ives Free Church	Church	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	Bluntisham Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
St Ives and District	Earith Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	Warboys Parish Centre	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	School Hall	Ramsey Junior School	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	Somersham Village Hall	Parish Council	Safer Neighbourhood Panel meeting	Once this year
Ramsey and District	School Hall	Bury School	Safer Neighbourhood Panel meeting	Once this year
Wisbech & District	Room at FDC building	FDC	Hot desk – has PC access – also to see members of the public and be available to be seen	3 + times per week
Wisbech & District	Murrow Village Hall	Parish Council	Panel meetings	Once a year
Wisbech & District	St Marys Centre Queens Rd Wisbech	County Council	Panel meetings	Once a year
Wisbech & District	Wisbech WI Hall	Women's Institute Wisbech	Panel Meetings	6 monthly
TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
Wisbech & District	Parsons Drove Village Hall		Panel Meeting	Once this year
Waterlees	Oasis Centre	FDC	Panel meetings	Panel

and Clarkson			and Surgeries	meetings every 12 weeks. Regular surgeries
Whittlesey and District	Fenland District Council - One Stop Shop	FDC	Surgery	First Friday of every month
Whittlesey and District	Conference Room, Manor Leisure Centre	FDC	Meetings	When required, by appointment
Whittlesey and District	Sir Harry Smiths College	Sir Harry Smith College – Cambs County Council	Meetings	When required, by appointment
Whittlesey and District	Whittlesey Youth and Community Centre, Scaldgate	Youth Service- Cambs County Council	Meetings / Inputs following requests	When required, by appointment
Whittlesey and District	Whittlesey Town Hall	Whittlesey Town Council	Meetings	When required, by appointment
Whittlesey and District	Main Hall McCain Social Club	McCains	Safer Neighbourhood Panel Meeting	Once this year
Whittlesey and District	School Hall	Sir Harry Smiths School	Safer Neighbourhood Panel Meeting	Once this year
Whittlesey and District	Coates Public Hall	Parish Council	Safer Neighbourhood Panel Meeting	6 monthly
Oxmoor and Hartford	Maple Centre		Surgeries and drop in for liaison and paper work	Every Fortnight
Oxmoor and Hartford	St Peters School	St Peters School and Education – Cambs County Council	Liaison	Weekly
Oxmoor and Hartford	Maple Centre		Liaison	As often as possible
TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
Oxmoor and Hartford	St Barnabus Church	Church	NHP Panel meeting	Once this year
Oxmoor and Hartford	Oak Tree Centre		NHP Panel meeting	Quarterly
Oxmoor and Hartford	Amber Centre School	Amber Centre School and	Liaison	As often as possible

		Education Cambs County Council		
Huntingdon and District	Pathfinder House Council Chamber	Hunts DC	Safer Neighbourhood Panel Meeting	Once this year
Huntingdon and District	Brampton Village Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
Huntingdon and District	Godmanchester Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Austin Pooly Hall, Yaxley		Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Ellington Village Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Sawtry Old School Hall	Parish Council	Safer Neighbourhood Panel Meeting	Once this year
North and West Hunts	Rainbow Store Yaxley	Rainbow Store	Surgery	Once a month
North and West Hunts	Information Centre	HDC	Surgery	Once a month

Northern Division

NEIGHBOURHOOD TEAM	BUILDING AND ROOM USED	USED FOR	PARTNER AGENCY	HOW OFTEN/ TIMINGS
East Team South	Rutland Court Community Centre, Wellington Street	Weekly Police PCSO Surgery	Cross keys	Once a week
East Team South	Greengate Court, Norman Road	Surgery with PCSO / Cross Keys	Cross keys	Once a month

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
East Team South	Millennium Centre, Dickens Street	Youth Engagement	PCC	Once every 2 weeks
East Team South	Greyhound Stadium, Conference Room	Business Against Crime		Once every 3 months
East Team South	Friary Court, Burton Street	Neighbourhood Panel Meeting	Axiom	Every 2/3 months
East Team South	Police Out Station, Beljic Square, Eastern Industry	Regular use for office and paper work, also weekly business drop in.	Business's	Daily for office use. Business drop in Weds 13:00 – 15:00
East Team South	East Community Centre, Padholme Road	Team meetings	PCC	Once every 6 months
East Team South	Stevenson Court	Team meetings		Once every 6 months
East Team South	Parnwell Community Centre (Day room)	Residents Meetings	PCC	Once a month
East Team South	Peterborough Community Church (Day Room), Staplee Way, Parnwell	Youth Group		Once a week
East Team South	Showcase Cinema	Business (BAC) Seminar		Every 6 months
East Team South	Perkins Sports and Social (Main Hall)	Business (BAC) Seminar		Every 6 months
East Team North	The Partnership House, Hallaton Road, Welland	Police Surgery & Calling point		Surgery, three Fridays in a month Calling point as necessary (For CR 301, GM11 among others)
East Team North	Dogsthorpe Community Centre	Joint area, councillors and Police surgery		Every other Saturday, once in 2 weeks

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
East Team North	Bluebell residents Centre, Bluebell Avenue, New England			
City Centre	Bayard Place	Problem Solving		Once a month
City Centre	John Lewis Store	Business Against Crime		Once every 6 months
City Centre	Boots The Chemist Store	Business Against Crime, Banning Scheme		Once a fortnight
City Centre	Any Licensed Premises available	Peterborough Evening Partnership		Once every 6 weeks
Central Team	New Link	Drop in surgery	Multi Agency	Drop in surgery once a week
Central Team	Beeches School	Panel meeting	Education - Beeches School - Peterborough City Council	Every 12 weeks
Central Team	Gladstone Community Centre	Surgery		Once a week
Central Team	Gladca	Surgery		Once a week
South Team East	Fletton Youth Club	Report writing, refs and comfort breaks	Peterborough City Council – Youth services	When required by officers
South Team East	Orton Goldhay Community Centre	Sector meetings and panel meetings		Ad hoc
South Team East	Herlington centre	Used for week of action venue		Daily during week
South Team East	Cross keys meeting room Orton	Panel and other meetings		Adhoc
South Team East	Stan Rowan Court, Elderly peoples complex, Stanground	Report writing, refs and comfort breaks	Cross keys	When required by officers
South Team East	Conference Room, Serpentine Green Shopping Centre	Issuing of PND's, searching offenders	Spen Hill Management Serpentine Green Shopping Centre	When required by officers

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
South Team East	Stanground Library	Police Surgeries	Peterborough City Council	Bi monthly
South Team East	Sugar Way Doctors Surgery	Police Surgeries	Peterborough NHS Trust	Bi monthly
South Team West	Orton Hall Hotel	Neighbourhood Policing Panel Meetings	Orton Hall Hotel	Every 8 – 10 weeks
South Team West	Spar, Herlington Centre	PCSO Point of presence / use of office for team	Spar stores	Unused as yet, just been offered to us
South Team West	Orton Goldhay Community Centre	Sector meetings	Peterborough City Council	Used rarely. Always allow us to use it for ad hoc meetings when we ask.
North Team West	WRAG drop in centre at Hampton Court	Surgeries and panel meetings	Westwood and Ravensthorpe Trust	Weekly surgeries 12 weekly panels
North Team West	Police Room at Peterborough District Hospital	Paperwork	NHS	Regularly
North Team West	Bretton Woods and Jack Hunt schools	Surgeries	Education – Bretton Woods and Jack Hunt School / Peterborough City Council	
North Team West	Glington College	Rural Panel meetings	Glington college	12 weekly panel meetings
North Team East	21 Wisbech Road Thorney office at the Classic Car show room + garage	Points of presence in village	Thorney Parish Council	Regular use
North Team East	Bedford Hall Tank yard Thorney (Parish Council meeting room)	Police surgeries and rural panel meetings	Thorney Parish Council	Every two weeks for surgeries and 12 weeks for panel meetings.

TEAM	BUILDING AND ROOM USED	PARTNER AGENCY	USED FOR	HOW OFTEN/ TIMINGS
North Team East	Newborough Village Hall Office Newborough	Police surgeries and occasional meetings	Newborough Parish Council and Newborough village association	Ad hoc
North Team East	Leeds Hall High street Eye	Surgery with Parish Council	Eye Parish Council	Ad hoc

Southern Division

NEIGHBOURHOOD TEAM	BUILDING AND ROOM USED	USED FOR	PARTNER AGENCY	HOW OFTEN/ TIMINGS
Cambridge City West	City Rangers Office	Statement taking/paperwork	Cambridge City Council	Occasionally
Cambridge City West	Shirehall	PC accesses, paper work, phone, safe for Airwaves	Council	Used daily, checking emails etc, paperwork
Cambridge City North	Community Room, Discovery Way	Meetings	Council	Occasionally
Cambridge City North	Bermuda Room	Neighbourhood Meetings & meeting room for CBM training days	Council	Monthly
Cambridge City North	Cambridge Regional College	Booking on, emails, presence at the College, storing paperwork, meeting people	Cambridge Regional College	Every day
Cambridge City South	Cherry Hinton Village Centre	Police Surgeries		Monthly
Cambridge City South	Cambridge Housing Association office, Cherry Hinton	Police Surgeries	Housing Association	Quarterly
NEIGHBOURHOOD TEAM	BUILDING AND ROOM USED	USED FOR	PARTNER AGENCY	HOW OFTEN/ TIMINGS
Cambridge City South	Addenbrookes	Logging on access to computer &	Health	Daily

		phones, paperwork & storing bikes also presence at Hospital		
Cambridge City South	Netherhall Lower School	In process of setting up	School	
Cambridge City South	Spar Store Cherry Hinton	Admin/Public Contact	Spar Tates	To become regular
Linton	Linton Library	Police Surgeries	Library	Police Surgeries
Cambourne	Sackville House, Cambourne & Cambourn Library	PC Access & phone, no facilities for airwaves	Library	Used daily, checking emails etc closer to beat
Cambourne	Bar Hill Parish Council Office	Residents meetings, regular police surgeries	Bar Hill Parish Council	Regularly
Cambourne	Pendril Court, Papworth Everard	Police Surgeries	The Verrier Jones Foundation	Occasionally
Cambourne	Camborne Library	Paperwork, emails	Library	Weekly
Cambourne	Swavesey Village College	Panel Meetings	School	Occasionally
Histon	Milton Country Park	Focus Groups, Panel Meetings		Occasionally
Histon	Histon Baptist Church	Meetings	Church	Occasionally
Histon	Waterbeach Primary School	Panel Meetings	School	Occasionally
Histon	Impington Parish Building	Panel Meetings	Parish Council	Occasionally
Histon	Histon Primary School	Meetings	School	Occasionally
Histon	Impington Village College	Panel Meetings and PCSO based there	School	Daily
Sawston	Sawston Village College	Panel Meetings	School	Occasionally
Melbourn	Spar Store Bassingbourn	Admin/Public Contact	Spar Tates	To become regular
Ely North	Sutton Mobile Library	Surgeries	Library	Monthly
NEIGHBOURHOOD TEAM	BUILDING AND ROOM USED	USED FOR	PARTNER AGENCY	HOW OFTEN/ TIMINGS
Ely North	Spar Store Ely	Admin/Public Contact	Spar Tates	Regularly
Ely North	Village Hall, Little	Police Surgeries,		Weekly/monthl y

	Downham	Paper work		
Ely South	Burwell Reading Room	Paperwork		Weekly
Ely South	Centre Peace Room, run by church	Police Surgeries	Church	Monthly

